



University of Science & Technology Bannu

Main Campus, Bannu Township Ph. No. 0928-633817-18, Fax No. 0928-633821, URL: <http://www.ustb.edu.pk>

Dated: August 02, 2019

Tender No. 02/2019-20

TENDER NOTICE FOR THE YEAR 2019-20

University of Science & Technology Bannu, a public sector university invites sealed tenders from reputed sales tax/income tax Registered firms on single stage one envelopes basis for Printing/Supply of Answer Books/Scripts, Continuation Sheets, Packing Cloth and Heavy Duty Photocopier Machine for Examination Section from Recurring Budget.

The tender documents will be issued on submission of a Bank Draft of Rs.2000/- (Non-refundable) from August 05, 2019 to August 26, 2019 during the office hours (Saturday and Sunday holidays) from the office of Store Officer. The tenders/ quotations will be received in sealed envelopes through Registered Post/Courier Services on **August 26, 2019** up to **11:00 a:m** along with 02% earnest money of the quoted cost in the form of Call Deposit in favor of Treasurer UST, Bannu, and will be opened on the same day at **11:30 a:m** in the Conference Room, Admin Block of Main Campus, Bannu Township, Bannu, in the presence of the bidders / their representatives who may like to attend.

Detailed specifications, quantity, terms and conditions are given in the tender documents. The UST, Bannu reserves the right to reject any or all tenders clarifying the reasons for rejection. This advertisement is also available on the University and KPPRA website www.ustb.edu.pk, www.kppra.gov.pk.

Registrar

University of Science & Technology, Bannu

TENDER DOCUMENT
For
Printing/Supply of Answer Books/Scripts, Continuation Sheets, Packing
Cloth and Heavy Duty Photocopier Machine for Examination Section
University of Science and Technology Bannu, (Khyber Pakhtunkhwa)
Pakistan.



Issued by
Store Section / Secretary Purchase Committee Administration
Block, main Campus Township University of Science &
Technology, Bannu, Khyber Pakhtunkhwa, Pakistan

Ph # 0928 – 633817-18, Fax # 0928-633821, <http://www.ustb.edu.pk>



University of Science & Technology Bannu

Main Campus, Bannu Township Ph. No. 0928-633825, Fax No. 0928-633821, URL: <http://www.ustb.edu.pk>

Rs.2000/=

Tender No.02/2019-20 TENDER DOCUMENT

FOR

Printing/Supply of Answer Books/Scripts, Continuation Sheets, Packing Cloth and Heavy Duty Photocopier Machine for Examination Section University of Science and Technology Bannu, (Khyber Pakhtunkhwa) Pakistan.

The following items are required for UST Bannu:

S#.	Item	Specifications	Qty required (No's)		Unit Price (including all Taxes) (Rs)
1	Answer Books/Scripts	24 pages (12 leaves), single color, Size: 8.5"x11". (72 gm & 68gm) local paper white/off white. Serial No. only on title page on script, Page No. on each page including title page of script, numbering must be order. Centre pin & thread sewn on side. Sewing must be of good quality (rates may be quoted for both 72gm and 68gm). Sample can be obtained/seen in the office of Store Officer Controller of Examination.	300000	68 gm	
				72 gm	
2	Answer Books/Scripts	32 pages (16 leaves), single color, Size: 8.5"x11". (72 gm & 68gm) local paper white/off white. Serial No. only on title page on script, Page No. on each page including title page of script, numbering must be order. Centre pin & thread sewn on side. Sewing must be of good quality (rates may be quoted for both 72gm and 68gm). Sample can be obtained/seen in the office of Store Officer Controller of Examination.	300000	68 gm	
				72 gm	
3	Continuation Sheets	04 pages (02 leaves) Single Color Size 9" x 11.5" (72 gm & 68gm) local paper white/off-white Serial No. only on title page on script (rates may be quoted for both 72gm and 68gm). Sample can be obtained/seen in the office of Store Officer Controller of Examination.	200000	68 gm	
				72 gm	

4	Cloth	Off White for Packing. Rate should be quoted per meter and sample will be attached with tender document.	1000 meters	
	Heavy Duty Photocopier Machine	<p>Copy Print Speed :65 ppm or above Memory:2GB or above HDD:250 GB or higher First Output Speed: 3 second or above Warm up time:20 second or above Zoom:25-400% Paper Capacity:3000 sheets or higher Multiple copy Print:1 to 999 sheets Network Protocol: IP(IP v4,IP v6), TCP Media Size:A3, A4,A5,A6 Bypass Tray:A3,A4,A5,A6 Print Resolution:1200x1200 dpi Scan Resolution:600x600 dpi Functionality: copy, fax, print, scan, Dual Component, Automatic duplex printing, Paper supply: Drawer 550 sheets(80g/m²) Bypass 100 sheets (80g/m²) Toner density Adjustment: Magnetic auto-toner system Interface: USB 2.0x2/Ethernet Built In Network Color Scanner A3,Built In Network Printer A3 , 10.1” smart operational Panel, Installation and Configuration, Warranty for 01 year with parts and two years free after sales service free of cost without parts</p>		

Terms / Conditions:

1. The companies / firms are directed to quote their price including supply, transportation, installation/configuration and complete in working condition as well as including all government deductible taxes for which they will be held responsible.
2. Conditional/incomplete/overwritten bid will not be entertained.
3. The samples of printing items can be obtained / seen in the office store officer as well as Controller of Examination UST-Bannu.
4. The prices quoted must be valid for at least 90 days from the date of tender opening for the evaluation of tender.
5. The quantity of the above items may be increased or decreased as per requirements of the UST, Bannu.
6. The successful bidders will be required to supply the items as per KPPRA rules,
7. Telephonic/telexed/faxed/telegraphic quotations will not be entertained.
8. The Firm applying for the Tender must be registered with Federal/Provincial Government.
9. National Tax Number and Sales Tax Registration Certificate will be attached with Tender Document otherwise the Tender Document will not be entertained.

10. ***Bidder will provide an undertaking on judicial stamp paper of Rs.100/- that the firm has never been blacklisted currently or in the past by any Government/ Semi Government Organization. (Stamp paper will be verified by the university).***
11. The Price should be quoted in Pakistani Rupees.
12. Item will be supplied strictly according to the specifications given in the Tender Document.
13. Rate of substandard item will not be accepted.
14. All bids must be properly sealed and delivered to Store Officer/Secretary Purchase Committee Administration Block UST-Bannu through Postal/Courier Service on or before the closing time & date mention in the Tender Notice and no personal delivery will be accepted.
15. All the relevant information's can be obtained from the office of Store Officer.
16. The above item will be supplied to the Store Section, Administration Block Township UST, Bannu within 60-days from the date of issuance of the supply order, failing which call deposit will be forfeited and strict action will be taken against the firm as per rules in vogue.
17. Call Deposit will be released after completion of satisfactory supplies.
18. An Agreement between the Successful Bidders / Supplier's and Convener Secretary Purchase Committee, UST Bannu will be signed on Judicial Stamp Paper of Rs.100/- before award of the contract.
19. The Tenders / Quotations without 02% earnest money / Call deposit or incomplete / unsigned documents will be summarily rejected.
20. Per unit rate of the items will be quoted strictly on tender document issued by the undersigned.
21. In case of any dispute (if), the decision of the Grievances Redressal Committee, UST Bannu shall be final and binding on both parties.
22. The Competent Authority has the right to reject any or all the tenders clarifying reason for rejection.
The above Terms and Conditions are acceptable to me / us.

Signature with name of the representative of firm

Firm / Company Name / Stamp



Convener

Central Purchase Committee,

UST Bannu