



# University of Science & Technology Bannu

Main Campus, Bannu Township Ph. No. 0928-633827, Fax No. 0928-633821, URL: <http://www.ustb.edu.pk>

Dated: June 25, 2019

**Tender No.12/2018-19**

## **TENDER NOTICE FOR THE YEAR 2018-19**

University of Science & Technology, Bannu a public sector university invites sealed tenders from reputed Sales Tax Registered firms on single stage one envelopes basis for Printing of Prospectus for Academic Session 2019-20 and Supply/installation of Split Air Conditioners (1.5 & 2 Ton) from Recurring Budget of University of Science and Technology Bannu.

The tender documents will be issued on submission of a Bank Draft of Rs.2000/- (Non-refundable) from June 26, 2019 to July 12, 2019 during the office hours (Saturday and Sunday holidays) from the office of the undersigned. The tenders/ quotations will be received in sealed envelopes on **July 12, 2019**, up to **10:00 a:m** along with 02% earnest money of the quoted cost in the form of Call Deposit in favor of the Treasurer UST, Bannu, and will be opened on the same day at **10:30 a:m** in the Conference Room, Admin Block of Main Campus, Bannu Township, Bannu, in the presence of the bidders / their representatives who may like to attend.

Detailed specifications, quantity, terms and conditions are given in the tender documents. The UST, Bannu reserves the right to reject any or all tenders clarifying the reasons for rejection. This advertisement is also available on the University and KPPRA website [www.ustb.edu.pk](http://www.ustb.edu.pk), [www.kppra.gov.pk](http://www.kppra.gov.pk).

### **Registrar**

University of Science & Technology, Bannu  
Office #: 0928 – 633825  
(Fax #: 0928 – 633821)

**TENDER DOCUMENT**

**FOR**

**Printing of Prospectus for Academic Session 2019-20 and  
Supply/installation of Split Air Conditioners (1.5 & 2 Ton) from  
Recurring Budget of University of Science and Technology Bannu**



**Issued by**

**Store Section / Secretary Purchase**

**Committee Administration Block, main**

**Campus Township**

**University of Science & Technology, Bannu**

**Khyber Pakhtunkhwa, Pakistan**

**Ph # 0928 – 633817-18, Fax # 0928-633821, <http://www.ustb.edu.pk>**



# University of Science & Technology Bannu

Main Campus, Bannu Township Ph. No. 0928-633817-18, Fax No. 0928-633821, URL: <http://www.ustb.edu.pk>

Tender No.12/2018-19

Rs.2000/=

## TENDER DOCUMENT FOR

### Printing of Prospectus for Academic Session 2019-20 and Supply/installation of Split Air Conditioners (1.5 & 2 Ton), University of Science & Technology Bannu, (Khyber Pukhtunkhwa) Pakistan

The following item is required for UST Bannu:

S#.	Item Name	Specifications	Quantity required (No's)	Unit Price (including all Taxes) (Rs)
1	Prospectus 2019-20 University of Science & Technology, Bannu Five Color Printing	<p><b>Pages:</b> 1-150 (Approx) <b>Printing Size:</b> 20x30/8 <b>Title:</b> Five Colors Printing with Spot UV (with Emboss) and matt lamination on 310gm Art Card <b>Text Pages:</b> Five colors printing on 128 gm high quality Matt imported paper (double side printing) <b>Hard Glue Binding:</b> Fine quality hard glue binding with Matt lamination <b>Designing:</b> Designing of title cover and text pages, composing, designing, layout, complete dummy in black in white minimum 2-copies, final dummy 1 color dummy copy will be provided. <b>Photography:</b> Photography by a professional photographer (Approximately 200 photographs) <b>Form:</b> (Two Pages Double Sided) 100gm best quality offset paper (imported) <b>Form Size:</b> 17 x 27/4 = 13.5" x 8.5" <b>Form Printing:</b> Four Color, Double Sided with laser numbering. <b>Binding:</b> Gum Binding Packing will be according to Serial No. of Prospectus (200 Nos each Pack). Sample can be checked in the office of Store officer. <i>Note:- There may be increase or decrease in the number of pages.</i></p>	4000	
2	Split Air Conditioner 2 Ton	2 Ton, PEL, Haier, Orient, Gree or Equivalent with complete installation & in working condition a/w standard manufacturer Warranty	08	

<b>3</b>	<b>Split Air Conditioner 1.5 Ton</b>	1.5 Ton, PEL, Haier, Orient, Gree or Equivalent with complete installation & in working condition a/w standard manufacturer Warranty	06	
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**Terms / Conditions:**

1. The companies / firms are directed to quote their price including printing & supply, installation/transportation and complete in working condition as well as including all government deductible taxes for which they will be held responsible.
2. The successful Bidder would be responsible to complete and design the entire work (title cover and text pages) by professional graphic designer OR will deposit **Rs.50,000/=** (Prospectus Designing Charges) in University Account on receipt of Complete Design in CDR Format from Press & Graphic Designer of UST-Bannu and the successful bidder will provide minimum 02-dummy copies completed in all respect in black in white and 01-dummy copy in color for proof reading before final printing within **10-days** after issuance of supply order.
3. The bidder shall quote their rate per entire job as well as per page. The bid if otherwise valid would be selected on the basis of lowest total price. However in case of increased/decreased in number of pages, adjustment in rate would be made on the basis of per page rate.
4. The Firm must provide Registration Certificate with the Federal/Provincial Government/National Tax Number/Sales Tax Registration Certificate with the Tender document otherwise the tender will not be accepted.
5. The quantity of the above items may be increased or decreased as per requirement.
6. The suppliers are directed to quote their prices according to the specifications including all taxes given in the tender document. However extra sheet can be attached if required.
7. Rate of substandard item will not be accepted.
8. Conditional or optional quoted rates, writing of rates with pencil or with any other erasable ink will not be acceptable.
9. Telephonic/telexed/faxed/telegraphic, email quotations will not be entertained.
10. All bids must be properly sealed and delivered through Courier/postal services or on before the given time and date while no personal delivery will be accepted.
11. All the Government Taxes will be deducted as per rules.
12. All the relevant information's can be obtained from the office of Store Officer.
13. The supply should be made within the period, which the suppliers will clearly indicate in their quotation and must be strictly according to our requirements. In case of any delay extension will not be granted and the penalty will be imposed on the supplier for late supply.

14. The above item will be supplied to the Store Section Administration Block Township UST, Bannu within 30-days from the date of issuance of the supply order, failing which call deposit will be forfeited and strict action will be taken against the firm as per rules in vogue.
15. Call Deposit will be released after completion of satisfactory supplies.
16. An Agreement between the Successful Bidders / Supplier's and the Registrar, UST- Bannu will be signed on Judicial Stamp Paper of Rs.100/- before award of the contract.
17. The bidders must submit Non-Black Listing Certificate (confirming that bidder has never been blacklisted by any Government/Semi Government Organization) along with their offer, failing which their offer will be rejected.
18. The Tenders / Quotations without 02% earnest money / Call deposit or incomplete / unsigned documents will be summarily rejected.
19. Per unit rate of the items will be quoted strictly on tender document issued by the undersigned.
20. In case of any dispute (if), the decision of the Grievances Redressal Committee, UST Bannu shall be final and binding on both parties.
21. The Competent Authority has the right to reject any or all the tenders clarifying reason for rejection.

**The above Terms and Conditions are acceptable to me / us.**

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**Signature with name of the representative of firm**

**Firm / Company Name / Stamp**



**Convener  
Central Purchase Committee,  
UST Bannu**