



# University of Science & Technology Bannu

Main Campus, Bannu Township Ph. No. 0928-633817-18, Fax No. 0928-633821, URL: <http://www.ustb.edu.pk>

---

Dated: September 25, 2020

## University of Science & Technology, Bannu

Tender Notice No: 05/2020-21

University of Science & Technology Bannu invites sealed quotations on single stage one envelop basis from reputable firms registered with Sales Tax/ Income Tax Department for Supply & Installation of Split AC 1.5 Ton, Printer & Toner, LED Panel Light and Furniture & Fixtures from the Recurring Budget of UST-Bannu.

The tender documents will be issued on submission of a Bank Draft of Rs.2000/- (Non-refundable) from September 25, 2020 to October 12, 2020 during the office hours (Saturday and Sunday holidays) from the office of Store Officer. The tenders/ quotations will be received in sealed envelopes through Registered Post/Courier Services on **October 12, 2020** up to 11:30 a:m along with 02% earnest money of the quoted cost in the form of Call Deposit in favor of Treasurer UST, Bannu and will be opened on the same day at 12:00 p:m in the Conference Room, Admin Block of Main Campus Township Bannu, in the presence of the bidders / their representatives who may like to attend.

Detailed Specifications, quantity, terms and conditions are given in the tender documents. The UST, Bannu reserves the right to reject any or all tenders clarifying the reasons for rejection. This advertisement is also available on the University and KPPRA website [www.ustb.edu.pk](http://www.ustb.edu.pk), [www.kppra.gov.pk](http://www.kppra.gov.pk).

Registrar  
University of Science & Technology, Bannu

# **TENDER DOCUMENT**

**Supply & Installation of Split AC 1.5 Ton, Printer & Toner, LED Panel Light and Furniture & Fixtures from the Recurring Budget of UST-Bannu**



Issued by

**Store Section / Secretary Purchase Committee**

**Administration Block, main Campus Township**

**University of Science & Technology, Bannu**

**Khyber Pakhtunkhwa, Pakistan**

**Ph # 0928 - 633817-18, Fax # 0928-633821, <http://www.ustb.edu.pk>**

## Table of Contents

<b>S. No</b>	<b>PARTICULARS</b>	<b>PAGE#</b>
1.	Tender Notice / Tender Schedule	01
2.	Tender Application Form	02
3.	Tender Specification	03
4.	Terms & Conditions	4



# University of Science & Technology Bannu

Main Campus, Bannu Township Ph. No. 0928-633817-18, Fax No. 0928-633821, URL: <http://www.ustb.edu.pk>

---

Dated: September 25, 2020

## University of Science & Technology, Bannu

Tender Notice No: 05/2020-21

University of Science & Technology Bannu invites sealed quotations on single stage one envelop basis from reputable firms registered with Sales Tax/ Income Tax Department for Supply & Installation of Split AC 1.5 Ton, Printer & Toner, LED Panel Light and Furniture & Fixtures from the Recurring Budget of UST-Bannu.

The tender documents will be issued on submission of a Bank Draft of Rs.2000/- (Non-refundable) from September 25, 2020 to October 12, 2020 during the office hours (Saturday and Sunday holidays) from the office of Store Officer. The tenders/ quotations will be received in sealed envelopes through Registered Post/Courier Services on **October 12, 2020** up to 11:30 a:m along with 02% earnest money of the quoted cost in the form of Call Deposit in favor of Treasurer UST, Bannu and will be opened on the same day at 12:00 p:m in the Conference Room, Admin Block of Main Campus Township Bannu, in the presence of the bidders / their representatives who may like to attend.

Detailed Specifications, quantity, terms and conditions are given in the tender documents. The UST, Bannu reserves the right to reject any or all tenders clarifying the reasons for rejection. This advertisement is also available on the University and KPPRA website [www.ustb.edu.pk](http://www.ustb.edu.pk), [www.kppra.gov.pk](http://www.kppra.gov.pk).

Registrar  
University of Science & Technology, Bannu

**Tender Application Form**  
**Tender No.05/2020-21**



**University of Science & Technology, Bannu**

**Office of the Store Officer/Secretary CPC**  
Administration Block, main Campus Township  
[www.ustb.edu.pk](http://www.ustb.edu.pk)

1. Registered Name of the Firm (Block Letters) _____														
2. Name of CEO (Block Letters) _____														
3. CNIC Number							-						-	
4. Contact Information: _____														
i. Head Office: _____														
ii. Franchise/Outlet: _____														
iii. Postal Address: _____ _____														
iv. Office No: _____ Cell No: _____ Email: _____														
5. Registration with sale Tax (Copy to be attached) _____														
6. National Tax No. (NTN): _____														
7. Aggregate of the total quoted price _____														
8. Amount of CDR (@2% of the total Amount _____														

I/We certify that I/We have carefully read all the schedule of specification, terms and condition of the tender and will abide by the terms and condition laid down in the bid document.

\_\_\_\_\_  
**Signature of CEO/Bidder with stamp**

Dated: \_\_\_\_/\_\_\_\_/\_\_\_\_



**Tender Specification**  
**Tender No-05/2020-21**  
**University of Science & Technology, Bannu**

S NO.	ITEMS	SPECIFICATIONS	QTY	Unit Price with taxes (Rs)	Total Price with taxes (Rs)
1.	<b>Split Air Conditioner (Invertor)</b>	1.5 Ton preferably Gree, Mitsubishi or Equivalent with 01-Year Warranty a/w complete installation, economy mode:75%	03-Nos		
2.	<b>Sofa Set Two single + One 3-Seater</b>	Structure made of seasoned solid shisham wood. Seat & Back made of 10-Nos Foam fixed, covered in best quality cloth. Sample can be seen in store office.	01-No		
3.	<b>Table Set (one Centre + two side tables)</b>	Structure made of seasoned solid shisham wood. Top covered with 8mm best quality glass	01-set		
4.	<b>Office Table with cloth &amp; Glass:1800x900x760mm h</b>	Structure made of seasoned solid shisham wood. Top 25mm thick 600 density chipboard pressed with shisham veneer. Both side Drawer box, (One box central lockable system, back closed.	01-No		
5.	<b>Central Table Size:1200x600x450mmh</b>	Structure made of seasoned solid shisham wood. Top covered with 8mm best quality glass	01-No		
6.	<b>Office Chair (Wooden)</b>	Structure made of best quality seasoned solid shisham wood. Seat & Back made of 10-Nos Foam fixed, covered in best quality brown cloth.	06-Nos		
7.	<b>Toner</b>	Printer M-402 dn (Original)	02-Nos		
8.	<b>Printer Hp Laserjet Enterprise 600 M601dn or Equivalent</b>	Heavy Duty Printer: Printing speed: 45pages/min Resolution: 1200x1200dpi Memory:512MB, Processor speed:800Mhz, Max Doc size:A3/A4/A5/A6/B4/B5/B6/ executive/legal, interface: Network, USB	01-No		
9.	<b>LED Panel Light</b>	2x2 (White) with installation	12-Nos		
10.	<b>LED Panel Light</b>	2x2 (Golden) with installation	05-Nos		

**Note:**

1. The unit rate for the items will be considered. However order will be placed to supplier on the basis of unit wise lowest quoted price.
2. The rate of items must include all charges of transportation & Installation etc.
3. The rate shall be inclusive of all taxes/duties (Federal/Provincial).
4. For tax exemption, proper tax exemption certificate/evidence shall be provided from the quarter concerned.

**Mandatory Documents:**

1. Sale Tax/Income Tax Certificates/NTN or FTN
2. Non-Blacklisting Certificate on Judicial Stamp Paper of Rs.100/=.
3. 2% earnest money of the total bid cost in the shape of CDR.

**Bidder Signature/Stamp with Date: \_\_\_\_\_**

## Terms & Conditions

1. Rates should be quoted in Pak rupee against each item desired for bid.
2. Income Tax and Sale Tax shall be deducted at source as per rules.
3. In case of non-supply of required item(s) mentioned in the Tender documents, CDR will be forfeited in favor of the University.
4. The number of items can be increased or decreased with the approval of the Competent Authority.
5. No tender or bid shall be entertained without deposition of Tender fee @ Rs.2000/- in favor of Treasurer University of Science & Technology, Bannu.
6. No tender/bid shall be accepted without tender application form duly signed by the firm.
7. The Competent Authority reserves the right to accept or reject any or all of tenders processed by assigning any reason(s) (as per KPPRA Rules).
8. No overwriting / cutting / corrections or interpolation will be allowed in the BOQ's/Quotations/bids, if any.
9. The bidders must submit Non-Black List Certificate (confirming that bidder has never been blacklisted by any Government/Semi Government Organization) along with their offer, failing which their offer will be rejected.
10. Conditional / incomplete tenders will not be accepted.
11. **Bid Validity:** The bid prices must be valid for at least **90 days** from the date of Tender opening. Bid extension if needed will be given as per rules.
12. **Delivery Schedule:** The successful bidder will be bound to complete supply of items within 60-days after issuance of supply order otherwise penalty at the rate of 1.5% per day late supply for the first 10 days and 2% for the subsequent period will be imposed accordingly.
13. **Payment Schedule:** Payment to the supplier will be released in 45 days subject to satisfactory inspection report from end user/Head of department/expert for the item/equipment.
14. **Earnest Money:** 2% earnest money in shape of CDR shall be deposited in the name of Treasurer, University of Science & Technology, Bannu failing which the bid document will not be entertained. The bid security of unsuccessful bidder(s) will be returned after award of supply order to the successful bidder(s), while CDR to the successful bidder(s) will be released after execution of the order/contract/payment.
15. **Late submission of Bid(s):** Any bid received after the prescribed date and time for submission of bids shall be returned unopened to the bidders.
16. **Disqualification of Supplier and Contractors:** University of Science & Technology, Bannu shall disqualify a supplier/contractor if it finds at any time that the information submitted by him concerning his qualification as supplier/contractor was false and materially inaccurate or incomplete.
17. **Rejection of Bid(s):** According to rule No.47 of KP Procurement of Goods Works and Services rules 2014, University of Science & Technology, Bannu may reject all bids or proposal at any time prior to the acceptance of bid/proposal.
18. **Acceptance of Bid(s):** The bidder with lowest evaluated bid if not in conflict with any other law, rules, regulation or policy of the Government of Pakistan shall be awarded the procurement contract.

**Bidder Signature/Stamp with Date:** \_\_\_\_\_