



# University of Science & Technology Bannu

Main Campus, Bannu Township Ph. No. 0928-633817-18, Fax No. 0928-633821, URL: <http://www.ustb.edu.pk>

Dated: October 08, 2019

## Tender Notice No.05/2019-20

### **TENDER NOTICE FOR THE YEAR 2019-20**

University of Science & Technology Bannu, a public sector university invites sealed tenders on single stage one envelopes basis from reputable Security Companies, which are registered with relevant Home Departments/Ministry of Interior to provide Security Services, including posting of Security Guards / personnel at different Campuses for provision round the clock security services.

The tender documents/ToRs will be issued on submission of a Bank Draft of Rs.2000/- (Non-refundable) from October 10, 2019 to October 30, 2019 during the office hours (Saturday and Sunday holidays) from the office of Store Officer. The tenders/ quotations will be received in sealed envelopes through Registered Post/Courier Services on October 30, 2019 up to **11:30 a:m** along with 02% earnest money of the quoted cost of 120-Nos Security Guard in the form of Call Deposit in favor of Treasurer UST, Bannu and will be opened on the same day at **12:00 p:m** in the Conference Room, Admin Block of Main Campus, Bannu Township, Bannu, in the presence of the bidders / their representatives who may like to attend.

Detail ToRs/terms and conditions are given in the tender documents. The UST, Bannu reserves the right to reject any or all tenders clarifying the reasons for rejection. This advertisement is also available on the University and KPPRA website [www.ustb.edu.pk](http://www.ustb.edu.pk), [www.kppra.gov.pk](http://www.kppra.gov.pk).

**Registrar**

University of Science & Technology, Bannu



# University of Science & Technology, Bannu

OFFICE OF THE STORE OFFICER/SECRETARY PURCHASE COMMITTEE

Main Campus, Bannu Township Bannu, Khyber Pakhtunkhwa, Pakistan

Ph # 0928 – 633236, Fax # 0928-633821, <http://www.ustb.edu.pk>

## ToRs-for Hiring of Security Company for Security Services at University of Science & Technology, Bannu

ToRs for Hiring of Security Company for Security Services at University of Science & Technology, Bannu are as under.

1. That the Company shall provide security services comprising 120 security guards (armed) for the security of all the four campuses of the University. This strength can be increased or decreased with the approval of the competent authority (The Vice Chancellor UST Bannu). It shall cover 12 (Twelve) hours shift. In lieu, the 2<sup>nd</sup> Party/ University will pay an amount of \_\_\_\_\_ per armed guard per month.
2. The contract shall be valid initially for Six months (up to 30<sup>th</sup> June, 2020) with effect from 1<sup>st</sup> January 2020. Extension in the period can be granted to a term of another six months if the security service rendered by the 1<sup>st</sup> Party is considered at least SATISFACTORY to be evaluated jointly in the 2<sup>nd</sup> week of April 2020.
3. The agreement can be terminated at the advance notice of 4 weeks & can be given by any party.
4. The Company will ensure safety & security of the 2<sup>nd</sup> party/ university (all campuses and outfits) and compliance of all formalities as regards security of employees, material and installations etc.
5. The Company is responsible for the conduct & discipline of all the security guards including their supervisors.
6. That the 1<sup>st</sup> Party/ the Company is responsible for the safe custody of their weapons including theft, damage or loss etc. It is also their responsibility to keep their weapons clean/ well maintained and ensure that these are ready to fire anytime/ at the time of emergency.
7. The 2<sup>nd</sup> party will oversee the conduct, discipline and behavior of their security guards and in case there is a need to change the security guard, the company through its supervisor will change the guard within 24 hours.
8. All payments to the 1<sup>st</sup> party/ the company will be through crossed cheques only.
9. That the 1<sup>st</sup> Party /Company further agrees to the following terms:
  - a. That the Armed Guards provided will be ex- servicemen (Army/ FC). 10% guards may be physically fit civilians. These guards will be verified by the local

Police. No guard whatsoever will possess any criminal record or have extreme religious views.

- b. All guards will be evaluated by the DD Admin/ Security of the University/ 2<sup>nd</sup> party for physical and mental fitness. Their weapons handling efficiency will also be checked any time by him. An effort will be made to enroll guards from the local areas.
  - c. The 1<sup>st</sup> Party/ Company will arrange on job training for their guards to the satisfaction of the university at least once a year.
  - d. The Company Guards will wear Blue Uniform and the Company is responsible for their administration including food, clothing etc. Except the living place in watch towers, the university will not provide other living rooms/ accommodation to the guards.
  - e. The Company will provide appropriate weapons compatible with the threat. No guard will be without a weapon.
  - f. Ammunition for the training of guards will be provided by the 1<sup>st</sup> Party.
  - g. The 1<sup>st</sup> Party will provide required number of torches and Under Vehicle Search Mirrors and Walkie Talkie sets. Repairs, maintenance /& replacement of this equipment will be the responsibility of the 1<sup>st</sup> Party/ the Company within 3 days.
  - h. The 2<sup>nd</sup> party/ University have the right to deduct per day amount for the number of absent guards from the Company's monthly emoluments. The statement of guards given by the University's Supervisors will be taken as final and will not be disputed. However, the company will also provide daily statement of the guards to the university security supervisor before 10 am daily.
  - i. The Company will maintain a Reserve Pool of at least (Four) armed security guards to be utilized by the 2<sup>nd</sup> Party/University at the time of need as QRF– Quick reaction Force.
  - j. These guards will be paid by the university for the actual number of days of employment.
  - k. The company will maintain two supervisors to be paid by the company, one each for the Main Campus & one for the City Campus.
10. The 1<sup>st</sup> Party/ Company will pay all admissible governmental taxes (Local, Provincials or Federal) whether the existing or if increased by the government at any stage.
11. Such deduction will be made at source by the Finance Office of the university while preparing the monthly cheques. At no stage of the contract, the Company will ask for raise in the rates per guard on any pretext.
12. In case of any dispute, the decision of the 2<sup>nd</sup> Party/ University will be taken as FINAL & will NOT be challenged at any forum.

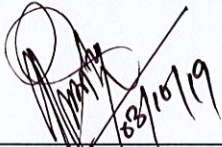


13. That the Managing Director of the Company will visit the 2<sup>nd</sup> Party/ University once a month and discuss issues if any with the University.

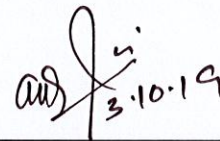
14. The security providing company will be checked/ evaluated in the following aspects.

S.No	Parameters for Selection of Security Company for Security Services
1.	Security Licence (Federal Govt)
2.	NOC from Province
3.	Income Tax /Sales Tax Certificates Federal/Provincial
4.	Registration with EOBI
5.	Registration with SECP
6.	Registration with KPRA
7.	Registration with Social Security
8.	Weapons Licenses showing calibres/bores
9.	Registration with Labour Deptt:
10.	Insurance Coverage
11.	Financial Bid (with tax)

**Note: -** Latest and Original certificates of the above documents will be checked before bids opening and the interested companies will submit/attach copies of these documents dully attested by oath commissioner with tender document.



**Secretary**  
Central Purchase Committee  
UST-Bannu



**Director Administration**  
UST-Bannu