



University of Science & Technology Bannu

Main Campus, Bannu Township Ph. No. 0928-633817-18, Fax No. 0928-633821, URL: <http://www.ustb.edu.pk>

Dated: March 11, 2020

University of Science & Technology, Bannu

Tender Notice No: 11/2019-20

University of Science & Technology Bannu invites sealed quotations on single stage one envelop basis from reputable firms registered with Sales Tax/ Income Tax Department for Supply of Heavy Duty Photocopier Machine,A-4/Legal Size Paper, Steel Bed and Ceiling fan from Recurring Budget.

The tender documents will be issued on submission of a Bank Draft of Rs.2000/- (Non-refundable) from March 13, 2020 to March 31, 2020 during the office hours (Saturday and Sunday holidays) from the office of Store Officer. The tenders/ quotations will be received in sealed envelopes through Registered Post/Courier Services on **March 31, 2020** up to 11:30 a:m along with 02% earnest money of the quoted cost in the form of Call Deposit in favor of Treasurer UST, Bannu and will be opened on the same day at 12:00 p:m in the Conference Room, Admin Block of Main Campus Township Bannu, in the presence of the bidders / their representatives who may like to attend.

Detailed Specifications, quantity, terms and conditions are given in the tender documents. The UST, Bannu reserves the right to reject any or all tenders clarifying the reasons for rejection. This advertisement is also available on the University and KPPRA website www.ustb.edu.pk, www.kppra.gov.pk.

Registrar
University of Science & Technology, Bannu

TENDER DOCUMENT

For Supply of Heavy Duty Photocopier Machine, A-4/Legal
Size Paper, Steel Bed and Ceiling Fan from Recurring
Budget of UST-Bannu



Issued by
Store Section / Secretary Purchase
Committee Administration Block, main
Campus Township
University of Science & Technology,
Bannu
Khyber Pakhtunkhwa, Pakistan

Ph # 0928 - 633817-18, Fax # 0928-633821, <http://www.ustb.edu.pk>

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Registrar
University of Science & Technology, Bannu



Tender Specification
Tender No-11/2019-20

University of Science & Technology, Bannu

S NO.	ITEMS	SPECIFICATIONS	QTY	Unit Price with taxes (Rs)	Total Price with taxes (Rs)
1.	Heavy Duty Photocopier Machine	Copy Print Speed :65 ppm or above Memory:2GB or above HDD:250 GB or higher First Output Speed: 3 second or above Warm up time:20 second or above Zoom:25-400% Paper Capacity:3000 sheets or higher Multiple copy Print:1 to 999 sheets Network Protocol: IP(IP v4,IP v6), TCP Toner Life: 75000 copies or higher Media Size:A3, A4,A5,A6 Bypass Tray:A3,A4,A5,A6 Print Resolution:1200x1200 dpi Scan Resolution:600x600 dpi Functionality: copy, print, scan, Dual Component, Automatic duplex printing, Paper supply: Drawer 550 sheets(80g/m ²) Bypass 100 sheets (80g/m ²) Toner density Adjustment: Magnetic auto-toner system Interface: USB 2.0x2/Ethernet Built In Network Color Scanner A3,Built In Network Printer A3 , 10.1" smart operational Panel, Installation and Configuration, Warranty for 01 year with parts and two years free after sales service	01-No		
2.	A-4 Size Paper Ream	Imported 80gm, 500 sheets per Ream ,preferably double A or equivalent, Sample can be seen in the office of Store Officer.	1500 Reams		
3.	Legal Size Paper Ream	Imported 80gm, 500 sheets per Ream ,preferably double A or equivalent, Sample can be seen in the office of Store Officer.	200 Reams		


M. Washtaq
Store Officer/Secretary CPC
University of Science & Technology Bannu


4.	Steel Bed for Boys Hostel	Size: 6x3 feet, 18 gauge steel pipe, two supports underneath. Knitted with plastic tape/patti.	30-Nos		
5.	Ceiling Fan	Copper winding, preferably Pak Fan or equivalent	05-Nos		
6.	Toner for Photocopier Machine	Toshiba E-studio 6518-A (original)	02-Nos		

Note:

1. The unit rate for the item/equipment will be considered.
2. Rate must be quoted in Pak rupees.
3. The rate of item/equipment must include all charges of transportation & Installation etc.
4. The rate shall be inclusive of all taxes/duties (Federal/Provincial).
5. For tax exemption, proper tax exemption certificate/evidence shall be provided from the quarter concerned.

Mandatory Documents:

- i) Sale Tax/Income Tax Certificates/NTN or FTN.
- ii) Non-Blacklisting Certificate on Judicial Stamp Paper of Rs.100/=.
- iii) 2% earnest money of the total bid cost in the shape of CDR.


Mr. Mushtaq
Store Officer/Secretary CPC
 University of Science & Technology Bannu

Bidder Signature/Stamp with Date: _____

Terms & Conditions

1. Rates should be quoted against each item desired for bid.
2. Income Tax and Sale Tax shall be deducted at source as per rules.
3. In case of non-supply of required item(s) mentioned in the Tender documents, CDR will be forfeited in favor of the University.
4. The number of items can be increased or decreased with the approval of the Competent Authority.
5. No tender or bid shall be entertained without deposition of Tender fee @ Rs.2000/- in favor of Treasurer University of Science & Technology, Bannu.
6. No tender/bid shall be accepted without tender application form duly signed by the firm.
7. The Competent Authority reserves the right to accept or reject any or all of tenders processed by assigning any reason(s) (as per KPPRA Rules).
8. No overwriting / cutting / corrections or interpolation will be allowed in the BOQ's/Quotations/bids, if any.
9. The bidders must submit Non-Black List Certificate (confirming that bidder has never been blacklisted by any Government/Semi Government Organization) along with their offer, failing which their offer will be rejected.
10. Conditional / incomplete tenders will not be accepted.
11. For the sake of **GENUINENESS** of the quoted equipment, bidders must produce Manufacturer's Authorization Letter/Sole Distributor certificate or Authorize Dealer certificate along with Tender Documents for item at S.No.01.
12. **Warranty:** The warranty period of at least 01 (one) year is mandatory to be mentioned in the quotations for item at S.No.01. The security @10% of the total cost will be withheld till completion of warranty period. Furthermore, the firm will be responsible within the warranty period for repair/maintenance of items in the light of rule No.13 of KP Procurement of Goods Works and Services rules 2014.
13. **Bid Validity:** The bid prices must be valid for at least **90 days** from the date of Tender opening. Bid extension if needed will be given as per rules.
14. **Delivery Schedule:** The successful bidder will be bound to complete supply of items in stipulated time as given in the supply order otherwise penalty at the rate of 1.5% per day late supply for the first 10 days and 4% for the subsequent period will be imposed accordingly.
15. **Payment Schedule:** Payment to the supplier will be released in 45 days subject to satisfactory inspection report from end user/Head of department/expert for the item/equipment.
16. **Earnest Money:** 2% earnest money in shape of CDR shall be deposited in the name of Treasurer, University of Science & Technology, Bannu failing which the bid document will not be entertained. The bid security of unsuccessful bidder(s) will be returned after award of supply order to the successful bidder(s), while CDR to the successful bidder(s) will be released after execution of the order/contract/payment.


Store Officer/Secretary CPC
University of Science & Technology Bannu

17. **Late submission of Bid(s):** Any bid received after the prescribed date and time for submission of bids shall be returned unopened to the bidders.
18. **Disqualification of Supplier and Contractors:** University of Science & Technology, Bannu shall disqualify a supplier/contractor if it finds at any time that the information submitted by him concerning his qualification as supplier/contractor was false and materially inaccurate or incomplete.
19. **Rejection of Bid(s):** According to rule No.47 of KP Procurement of Goods Works and Services rules 2014, University of Science & Technology, Bannu may reject all bids or proposal at any time prior to the acceptance of bid/proposal.
20. **Acceptance of Bid(s):** The bidder with lowest evaluated bid if not in conflict with any other law, rules, regulation or policy of the Government of Pakistan shall be awarded the procurement contract.



Mr. Anishtaq
Store Officer/Secretary CPC
University of Science & Technology Bannu

Bidder Signature/Stamp with Date: _____